



## Notice to Parents



If you require information from the school to submit to the Home Office our standard response is to confirm the following:-

- The name of the parent requesting the information
- The child's name and date of birth
- Confirmation that the child attends our school
- The date they joined the school
- The Year Group they are in
- The address we hold on file for the pupil

Thank you for your understanding.

Willow Bank Primary School